

## **Commissary Assistant** Job Description

The purpose of this role is to assist the Commissary Manager with all food service responsibilities associated with Tributary Whitewater Tours river trips.

Location - Lotus, CA -or- Maupin, OR

**Pay -** *Depending on experience: hourly work starting at \$15/hour* 

Duration - Full Time Seasonal from May 28th 2022 - September 4th 2022

## **Responsibilities Include -**

- Preparing and packing river trip meal ingredients
- Cleaning and sanitizing of all food work spaces
- Inventorying as needed
- Carrying & lifting heavy coolers and boxes
- Utilizing strong organizational skills and attention to detail
- Possessing efficient time management
- Gaining familiarity with and utilizing our reservations, scheduling and payroll systems daily
- Utilizing Google Drive and Google Sheets
- Following all Tributary company policies and standard operating procedures
- Making a full commitment to the job
- Being on time and prepared for all scheduled shifts
- Being able to adapt to changes in daily logistics
- Displaying safety conscious practices in all work spaces
- The ability to maintain a professional appearance and demeanor
- Possessing the desire and ability to interact with guests and staff in a friendly and professional manner
- Maintaining a good attitude and keeping morale high throughout the season
- Being receptive to constructive criticism about job performance
- Helping with janitorial, grounds, camp work and additional duties as needed
- Practicing environmentally sound processes

## Mandatory Skills and Qualifications -

- Valid California or Oregon food handlers certification
- Current driver's license
- Must be 18+ years of age
- Valid I-9 documentation verifying the ability to work legally in the US
- Physical fitness at a level required to safely accomplish job responsibilities

## **Desired Skills and Qualifications -**

- Familiarity with Google Drive and Google Sheets
- Full Covid-19 Vaccination
- Previous experience in the food service industry